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**ASSAM RAJIV GANDHI UNIVERSITY OF COOPERATIVE MANAGEMENT**

**(A State University of Govt. of Assam)**

**BASIC TINIALI, GODADHAR NAGAR, JOYSAGAR, SIVASAGAR**

**ASSAM-785665**

E-Mail: [info.argucom@gmail.com](mailto:info.argucom@gmail.com)

Website: <https://argucom.ac.in>



**NOTICE INVITING QUOTATION**

No./RUCM/Admn/Laptop-mobile VC/22/2022/6

Date:30/03/2023

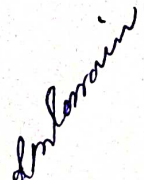
Name of the Work: **1. Procurement of Laptop**  
**2. Procurement of Mobile**  
**3. Procurement of Desktop**

Last Date for submission of Quotation: **08/04/2023 before 1:30 PM**

Time for completion of Supply after release of Purchase Order: **7 days**

Address for submission of Quotation: Purchase Officer

Assam Rajiv Gandhi University  
Of Cooperative Management  
Basic Tiniali, Godadhar, Joysagar,  
Sivasagar-785655, Assam

  
**Registrar (Admn.)**  
**Assam Rajiv Gandhi University of**  
**Cooperative Management, Sivasagar**



## Assam Rajiv Gandhi University of Cooperative Management

(A Govt. of Assam University)

Recognised by UGC and member of Association of Indian Universities

Basic Tiniali, Gadadhar Nagar, Joysagar, Sivasagar

Email: [info.argucom@gmail.com](mailto:info.argucom@gmail.com)



No./RUCM/Admn/Laptop-mobile VC/22/2022/6

Date: 30/03/2023

### Notice Inviting Quotation (NIQ)

The Assam Rajiv Gandhi University of Cooperative Management (ARGUCOM), Sivasagar invites sealed quotations as per the specification given in this NIQ for the following items subject to the terms and conditions, from the authorised dealer, distributor, shop etc. so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be addressed to the "Registrar (Admin), ARGUCOM, Sivasagar". The envelope shall be superscribed with the Quotation Notification Number and the name of the Goods for which quotation is submitted.


Name of Goods: **1. Procurement of Laptop**  
**2. Procurement of Mobile**  
**3. Procurement of Desktop**

1. Time for completion of Work after release of Purchase Order: **7 days**
2. Last Date for submission of Quotation: **08/04/2023 before 1:30 PM**
3. Bid opening Date : **08/04/2023 at 2.30 PM**

Address for submission of Quotation: Registrar (Admin)

Assam Rajiv Gandhi University  
Of Cooperative Management  
Basic Tiniali, Godadhar, Joysagar,  
Sivasagar-785655, Assam

Note: Institute shall not be responsible for any postal delay about non-receipt/ non-delivery of the bids or due to wrong address.

  
(Registrar (Admin))  
ARGUCOM, Sivasagar  
Registrar (Admin.)  
Assam Rajiv Gandhi University of  
Cooperative Management, Sivasagar

### Terms and Conditions

1. The rates should be quoted for preferably FOR destination from supply.
2. The bidder shall indicate the excise duty exemption for the goods if applicable.
3. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemption if any.
4. **The bidder should furnish PAN card, Trade license, GST registration certificate along with the quotation.**
5. **Payment:** No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of bill from the supplier.
6. ARGUCOM reserves the right to reject any or all the tender without assigning any reason whatsoever.
7. In case of dispute, the matter will be subject to Sivasagar Jurisdiction only.

(Signature with seal of Bidder)



## **Schedule of Requirements, Specifications and allied Details**

**Name of the Work :**

- 1. Procurement of Laptop**
- 2. Procurement of Mobile**
- 3. Procurement of Desktop**

**Brief Specification of the Items**

**: Attached**

**Quantity**


**: As mentioned (The quantity may vary)**

**Any other details/ requirement**

**: N/A**

**Warranty/ Subscription Period required : As per company's rules**

**Delivery Schedule expected after placement of Purchase order: 7 days**

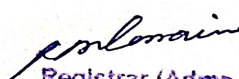
  
**Registrar (Admn.)**  
**Assam Rajiv Gandhi University of**  
**Cooperative Management, Sivasagar**

### Technical Specifications

Sl. No.	Item Name	Description of each Book	Quantity
1.	Laptop	Make: HP Specification: Intel Core i5, 12 <sup>th</sup> gen RAM 8GB 512GB SSD 14'' Multi-touch Enabled, Full HD Win 11 Pro & MS Office 2021 Total Security Antivirus	01
2.	Mobile	One Plus 11 5G 8GB RAM 128 GB Storage	01
3	Desktop	Make: HP Specification: <ul style="list-style-type: none"> <li>• Intel® 12th Generation Core™ i3-12100 Processor</li> <li>• 8 GB DDR4-2933 MHz RAM (1 x 8 GB)</li> <li>• 1 TB 7200 rpm SATA HDD</li> <li>• Intel® UHD Graphics 730</li> <li>• Wi-Fi 802.11 a/b/g/n/ac (1x1)   Bluetooth® 4.2</li> <li>• 4 SuperSpeed USB Type-A 5Gbps signaling rate; 1 headphone/microphone combo</li> <li>• 2 M.2 Slot SSD 256 GB   No Optical Drive   Dark Black</li> <li>• Windows 11 Pro   MS Office Home &amp; Student 2021</li> <li>• USB Wireless Keyboard &amp; Mouse (Black)</li> <li>• Monitor FHD LED Ultrathin Borderless IPS Panel, VGA &amp; HDMI, 1920x1080</li> <li>• Total Security Antivirus</li> </ul>	01

N.B:

- The quantity may vary and configuration may alter depending upon the availability of the product and price of the item.
- The items may be procured in partial or full depending upon the availability of fund.

  
 Registrar (Admn.)  
 Assam Rajiv Gandhi University of  
 Cooperative Management, Sivasagar

## Price Schedule (To be Written in Bidders Letter Head Only)

Maximum Total Estimated Amount is Rs. 1,90,000/- (one Lac Ninety thousand) only

Sl. No.	Item Name	Description	Rate per Unit (in INR)	Quantity	Total Amount (in INR)
1.	Laptop	<b>Make: HP</b> <b>Specification:</b> Intel Core i5, 12 <sup>th</sup> gen RAM 8GB 512GB SSD 14" Multi-touch Enabled, Full HD Win 11 Pro & MS Office 2021 Total Security Antivirus		1	
2.	Mobile	<b>One Plus 11</b> 5G 8GB RAM 128 GB Storage		1	
3	Desktop	<b>Make: HP</b> <b>Specification:</b> <ul style="list-style-type: none"> <li>• Intel® 12th Generation Core™ i3-12100 Processor</li> <li>• 8 GB DDR4-2933 MHz RAM (1 x 8 GB)</li> <li>• 1 TB 7200 rpm SATA HDD</li> <li>• Intel® UHD Graphics 730</li> <li>• Wi-Fi 802.11 a/b/g/n/ac (1x1)   Bluetooth® 4.2</li> <li>• 4 SuperSpeed USB Type-A 5Gbps signaling rate; 1 headphone/microphone combo</li> <li>• 2 M.2 Slot SSD 256 GB   No Optical Drive   Dark Black</li> <li>• Windows 11 Pro   MS Office Home &amp; Student 2021</li> </ul>		1	

		<ul style="list-style-type: none"> <li>• USB Wireless Keyboard &amp; Mouse (Black)</li> <li>• Monitor FHD LED Ultrathin Borderless IPS Panel, VGA &amp; HDMI, 1920x1080</li> </ul>			
		Total Security Antivirus			
	Tax if any				
	Total				

1. Name & Address of the firm for placing purchase order:

2. Bank detail of the firm:

3. Signature of the Bidder:

4. Name and Designation:

Place:

Date:

Seal of the Bidder's Firm